

/ POSITION

MEDIA RESEARCH ANALYST

iCOVER specializes in Wholesale of Background Screening & Business Intelligence solutions for the global market. We are an international company with operational headquarters in Paris, backed by a network of offices worldwide, which offer strategic global reach for all your business needs.

Our expertise lies in data collection, research & verification of information, analysis and reporting. Our clients know that we are diligent, always prepared to go the extra distance to deliver compliant, accurate and timely results. Our service is dedicated, professional and reliable.

Currently, for our team in Sofia, we are looking for a Media Research Analyst with the following profile:

RESPONSIBILITIES

- Monitoring media databases;
- Internet/Open Source research;
- Analyzing results and retrieving relevant information;
- Preparing short summaries of relevant articles;
- Managing a consistent volume of orders on a daily basis and complying with high company standards in terms of quality;
- Maintaining a high level of customer satisfaction.

REQUIREMENTS

- Excellent command of written and spoken English;
- Good knowledge of a second language – Spanish, Italian, German or other;
- Analytical mind;
- Good data mining skills and research knowledge;

- Strong communication skills, both written and verbal;
- Experience with online translation tools;
- Excellent time-management skills;
- Problem-solving and quality-oriented attitude.

WHAT'S IN IT FOR YOU

- Engaging job at a multinational company;
- Excellent remuneration package and work-life balance;
- Additional Paid Leave;
- Dynamic work environment and an enthusiastic team
- Class A office in the central district;
- Additional Health Insurance;
- Food Vouchers;
- Standard working hours;
- Multisport Card.

If you think that you have what it takes to be a Media Research Analyst, please send your application to Metodi Rusinov at:
mrusinov@icover-services.com

Notice: by submitting your application for this position, you acknowledge that in the event you have been selected to work for iCOVER, we shall be entitled to perform an appropriate background investigation by verifying the information presented in your application, specifically but without limitation, verification of prior employment and verification of education. You further acknowledge that such verification is required due to the specificities of iCOVER's scope of business and our internal security policies and rules. The lawful provision, collection and processing of your personal data is necessary for the purposes of the legitimate interests pursued by iCOVER and the provided data will be processed in strict accordance with the applicable personal data protection legislation.