

/ POSITION

BUSINESS INTELLIGENCE RESEARCH ANALYST WITH ARABIC

iCOVER specializes in Wholesale of Background Screening & Business Intelligence solutions for the global market. We are an international company with operational headquarters in Paris, backed by a network of offices worldwide, which offer strategic global reach for all your business needs.

Our expertise lies in data collection, research & verification of information, analysis and reporting. Our clients know that we are diligent, always prepared to go the extra distance to deliver compliant, accurate and timely results. Our service is dedicated, professional and reliable.

Currently, for our team in Sofia, we are looking for a Business Intelligence Research Analyst with the following profile:

RESPONSIBILITIES

- Verifies background information and performs integrity checks;
- Prepares due diligence reports which include but are not limited to: criminal, credit, address, directorship, litigation, and media checks as well as telephone interviews with relevant sources;
- Identifies corporate and personal registration details as well as adverse information on red flag issues such as bribery, corruption, fraud, money laundering, etc.;
- Works well individually and/or with in-house research analysts or external partners - on the assigned cases;
- Ensures that each background and integrity check is being processed in full compliance with the established rules and with company's methodology, and provides the team leader with adequate feedback on each case;
- Participates in the processes of obtaining publicly available information in countries where the company does not have established processes;
- Develops cross sector sources through research and networking;

REQUIREMENTS

- Excellent command of written and spoken Arabic;
- High level of English is a great advantage;
- Analytical, and data mining skills; excellent Internet research knowledge;
- Strong communication skills, both written and verbal;
- Excellent time-management skills;
- Problem-solving and quality-oriented attitude;
- University degree in Law, Journalism, Economics, Human Sciences or equivalent.

WHAT'S IN IT FOR YOU

- Engaging job at a multinational company;
- Excellent remuneration package and work-life balance;
- A fun and interactive bonus scheme;
- Dynamic work environment and an enthusiastic team
- Class A office in the central district;
- Additional Health Insurance;
- Food Vouchers;
- Standard working hours;
- Multisport Card.

If you think that you have what it takes to be a Business Intelligence Research Analyst, please send your application to Metodi Rusinov at: mrusinov@icover-services.com

Notice: by submitting your application for this position, you acknowledge that in the event you have been selected to work for iCOVER, we shall be entitled to perform an appropriate background investigation by verifying the information presented in your application, specifically but without limitation, verification of prior employment and verification of education. You further acknowledge that such verification is required due to the specificities of iCOVER's scope of business and our internal security policies and rules. The lawful provision, collection and processing of your personal data is necessary for the purposes of the legitimate interests pursued by iCOVER and the provided data will be processed in strict accordance with the applicable personal data protection legislation.